

Case Study of a good practice in the Green Office tutoring process

Best practice	From factory to the office
Name of Office	Tetra Pak Packaging Material Producing Ltd.
Type of Office (sector)	Liquid food packaging
Website	www.tetrapak.hu
Country	Hungary
Tutor name	Csaba Bodroghelyi
Environmental aspect/management aspect	Paper, energy, water, mobility, team, communication, all aspect which influenced the green office attitude
Description of best practice (max 2500 characters)	<p>Tetra Pak Budaörs continuously work for decreasing the energy consumption and increase waste recycling. During the last 10 years the specific energy consumption decreased with 49 % and waste recycling rate is 100% now. These results were achieved by continuous improvement.</p> <p>Over the last several years we had the following initiatives: building demand control system, anomaly control system, energy saving lamps, low NO₂ emission gas burners for heating, new cooling system, heat recovery from vent hood, free cooling system, gas polarisator, sun cells, sun collectors.</p> <p>After the achievements we have reached in the factory we decided to spread out this energy saving approach to the offices.</p> <p>Our mission was, to reduce environment impacts, to enhance environmental consciousness and to optimize costs.</p> <p>We establish and introduced selective waste management system. We are using motion control lighting in corridors, toilets with energy saving lams. The office energy supply system switch off, when there is nobody working in it.</p> <p>Our paper usage decreased by 20% because we eliminated partly the paper usage. We are using only recycled papers and we print duplex.</p> <p>The cleaning materials decrease with 12% while the eco-toxic chemicals</p>

	<p>were eliminated.</p> <p>The office equipments turn to sleep mode if they are not used.</p> <p>We drink from tape water automat. The 85% of ingredients of our food prepared in the canteen comes within 60 km of the site. We also planted our own spice garden. The office has a written agreement with the owner of the Canteen, about the rules they need to follow during events. These rules were prepared based on our Green Office Policy.</p> <p>Company gifts are made of environment friendly materials. In every case we follow a sustainable procurement process and look for environment friendly solutions. We have a green list of stationery, and our employees can choose from it if.</p> <p>All company cars are in a higher category that ECO5. 60% of of our employees are coming with company buses. Our aim is to organize more and more web and phone conference instead of business trips.</p> <p>Air conditioning system is regularly maintained and humidity is controlled. In the office we introduced an “one plant per person” rule.</p> <p>All our employees in the offices are continuously trained about environmental goals, action and results.</p> <p>We have achieved to be the “Benchmark ” among other Tetra Pak offices.</p>
Cost/payback period	-
Replicability	-