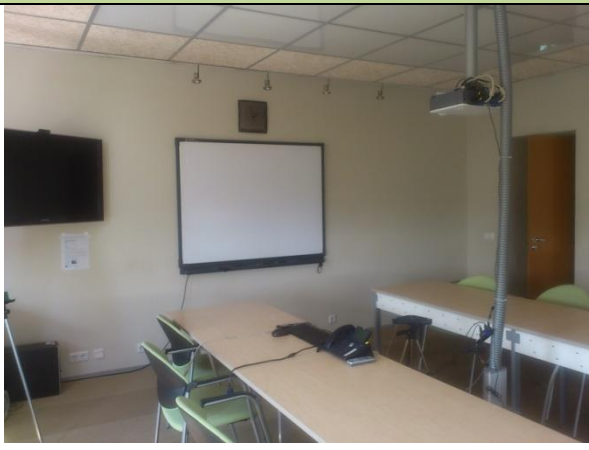


Good practices in the Green Office tutoring process

Good practice title	Skyping in the office meeting room
Good practice photo(s)	
Name of Office	AS Ragn-Sells
Type of Office (sector)	Waste management
Website	www.ragnsells.ee
Country	Estonia
Tutor name	Karin Kilk
Environmental aspect/management aspect	IT equipment, holding seminars/meetings, transportation incl. reducing CO ₂ emissions
Description of good practice (max 250 characters), including the aim of the activity; indicator(s); used measures and tools; results and achievements; communication related activities.	<p>There is a convenient solution in the office to hold Skype meetings which is being used daily to avoid travelling and to optimize time expenditure.</p> <p>The aim of the good practice is to reduce travelling (incl. CO₂ emissions) and to save on time and expenses.</p> <p>The indicator is the frequency of using Skype for meetings.</p> <p>To implement the good practice Skype connection, a TV set, 2 web cameras, a conference device and a computer was purchased.</p> <p>As a result, Skype is frequently being used for meetings.</p>

Cost/payback period	
Challenges in implementation	
Replicability (yes/no)	